

LIEB 5 PAGE 353
COUNTY COUNCIL

OF

HARFORD COUNTY, MARYLAND

BILL NO. 79-23 (as
amended)

Introduced by Council President Hardwicke at request of County Executive

Legislative Day No. 79-16 Date: May 22, 1979

AN EMERGENCY ACT to repeal Harford County Ordinance No. 78-90, heading, General Administration and Exempt Personnel Classification Plan, and to repeal Ordinance No. 78-58, heading, General Administration - Labor and Trades Classification Plan, all of the Harford County Classification Plan and Salary Grade Law, and to repeal Harford County Ordinance No. 78-19, heading, Harford County Classification Plan and Salary Grades, and to enact a new Classification Plan and Salary Grade Schedule for all Harford County classified employees, heading, Harford County Classification Plan and Salary Grades (1979); and to provide a salary plan for exempt and judicial personnel in Harford County, Maryland; the new classification plan and salary grades are to stand in lieu of the Ordinances repealed; however, the new plan and grade schedule shall be uncodified as provided for by law; and to further provide that the Classification Plan and Salary Grades established by this Act shall not take effect until July 1, 1979.

By the Council, May 22, 1979

Introduced, read first time, ordered posted and public hearing scheduled

on: June 19, 1979

at: 7:30 p.m.

By Order: Angela Markowski, Secretary

PUBLIC HEARING

Having been posted and Notice of time and place of hearing and Title of Bill having been published according to the Charter, a public hearing was held on June 19, 1979 and concluded on June 19, 1979.

Angela Markowski, Secretary

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1 Section 1. *Be It Enacted By The County Council Of Harford County,*
2 *Maryland,* that Harford County Ordinance No. 78-90, heading,
3 General Administration and Exempt Personnel, and Harford County
4 Ordinance No. 78-58, heading, General Administration and Labor
5 and Trades, and Harford County Ordinance No. 78-19, heading,
6 Harford County Classification Plan and Salary Grades, all
7 Ordinances part of the Harford County Classification Plan and
8 Salary Grade Schedule, be, and they are hereby repealed, and that
9 the new Harford County Classification Plan and Salary Grades
10 (1979), be, and it is hereby established to stand in lieu of the
11 Ordinances repealed, the new plan and schedules to be uncodified,
12 all to read as follows:

HARFORD COUNTY

CLASSIFICATION PLAN AND SALARY GRADES

Job Code	W.C. Code		Grade
1000		GENERAL ADMINISTRATION	
1010	8810	Administrative Assistant I	S-06
1011	8810	Administrative Assistant II	S-08
1012	8810	Administrative Assistant III	S-09
1050	8810	Legislative Drafter	S-11
1080	9102	Bus Driver	S-02
1100	9410	Chief - Division of Administration - D.P.W.	S-13
1130	8810	<u>COORDINATOR, COMMISSION FOR WOMEN</u>	<u>S-10</u>
1140	8810	<u>COORDINATOR, COMMISSION ON AGING</u>	<u>S-10</u>
1150	8810	Crisis Intervention Worker	S-02
1200	8810	Deputy County Attorney	S-17
1225	8810	Dispatcher (D.P.W.)	S-05
1260	9410	Economic Development Coordinator	S-12
1270	8810	Equal Opportunity Officer	S-06
1280	8810	<u>GRANTS COORDINATOR</u>	<u>S-12</u>
1410	8810	Grants Specialist I	S-06

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	Job Code	W.C. Code		Grade
1				
2				
3	1411	8810	Grants Specialist II	S-08
4	1430	8810	Human Relations Coordinator	S-10
5	1500	8810	Legal Assistant	S-09
6	1520	8810	LEGISLATIVE DRAFTER	S-11
7	1525	8810	Legislative Research Assistant	S-06
8	1610	8810	Management Analyst	S-12
9	1611	8810	Management Assistant I	S-08
10	1612	8810	Management Assistant II	S-10
11	1613	8810	Management Assistant III	S-12
12	1640	9102	Motor Coach Driver	S-04
13	1655	8810	Nutrition Site Manager	S-01
14	1700	9410	Permits, Licenses and Inspections Coordinator	S-13
15				
16	1744	8810	Personnel Analyst	S-10
17	1745	8810	Personnel Assistant	S-06
18	1746	8810	Personnel Clerk I	S-03
19	1747	8810	Personnel Clerk II	S-05
20	1748	8810	Personnel Clerk III	S-07
21	1749	8810	Public Information Officer	S-06
22	1750	9410	Ombudsman	S-12
23	1830	8810	Supervisor Nutrition Project	S-06
24	1845	8810	Switchboard Operator	S-02
25	2000		BUILDING MAINTENANCE	
26	2001	9015	Building Maintenance Man	S-04
27	2005	9015	Building Maintenance Mechanic I	S-05
28	2006	9015	Building Maintenance Mechanic II	S-07
29	2007	9015	Building Maintenance Mechanic III	S-09
30	2010	9410	Superintendent of Buildings and Grounds	S-12
31	2015	9410	Building Supervisor	S-10
32	2020	9410	Chief Custodian	S-05

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	Job Code	W.C. Code		Grade
1				
2				
3	2025	9015	Custodian	S-01
4	3000		CLERICAL	
5	3010	8810	Clerk Stenographer I	S-03
6	3011	8810	Clerk Stenographer II	S-04
7	3020	8810	Clerk Typist I	S-02
8	3021	8810	Clerk Typist II	S-03
9	3030	8810	Graphics Clerk	S-04
10	3032	8810	Mailroom Clerk/Messenger	S-02
11	3035	8810	Office Aide	S-01
12	3045	8810	Secretary I	S-04
13	3046	8810	Secretary II	S-05
14	4000		ENGINEERING	
15	4150	9410	Chief, Bureau of Construction and Inspection	S-14
16	4160	8601	Chief, Bureau of Engineering Services	S-14
17	4170	9410	Chief, Bureau of Rights-of-Way	S-11
18	4180	8601	Chief, Bureau of Special Projects	S-14
19	4200	9410	Chief, Construction Inspector	S-11
20	4210	5606	Chief, Division of Engineering	S-16
21	4220	9410	Chief, Division of Highways	S-14
22	4230	9410	Chief, Division of Landfills	S-12
23	4230	9410	<u>CHIEF, DIVISION OF SOLID WASTE MANAGEMENT</u>	<u>S-14</u>
24	4240	9410	Chief, Division of Water and Sewer	S-12
25	4260	8601	Civil Engineer I	S-10
26	4261	8601	Civil Engineer II	S-12
27	4262	8601	Civil Engineer III	S-14
28	4300	9410	Construction Inspector I	S-05
29	4301	9410	Construction Inspector II	S-07
30	4302	9410	Construction Inspector III	S-09
31	4375	8810	Draftsman I	S-04
32	4376	8810	Draftsman II	S-05

	Job Code	W.C. Code	USER 5 PAGE 357	Grade
1				
2				
3	4377	8810	Draftsman III	S-07
4	4450	8810	Engineering Aide I	S-03
5	4451	8810	Engineering Aide II	S-05
6	4452	8810	Engineering Aide III	S-07
7	4453	8810	Engineering Aide IV	S-09
8	4770	9410	Rights-of-Way Agent I	S-06
9	4771	9410	Rights-of-Way Agent II	S-09
10	4885	8601	Traffic Engineer	S-12
11	5000		FINANCE	
12	5001	8810	Account Clerk I	S-03
13	5002	8810	Account Clerk II	S-05
14	5003	8810	Account Clerk III	S-07
15	5150	8810	Budget Analyst	S-12
16	5210	8810	Buyer I	S-08
17	5211	8810	Buyer II	S-10
18	5337	8810	Chief of Accounting Operations	S-13
19	5350	8810	Computer Operator I	S-06
20	5351	8810	Computer Operator II	S-09
21	5360	8810	Computer Operator Trainee	S-05
22	5365	8810	Comptroller	S-14
23	5380	8810	Data Entry Operator I	S-02
24	5381	8810	Data Entry Operator II	S-03
25	5385	8810	Data Entry Leader	S-04
26	5395	8810	Data Processing Control Clerk	S-04
27	5420	8810	Data Processing Supervisor	S-13
28	5435	8810	Deputy Comptroller	S-12
29	5460	8810	Deputy Treasurer	S-15
30	5630	8810	Internal Auditor I	S-10
31	5631	8810	Internal Auditor II	S-12
32	5870	8810	Programmer I	S-07

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	Job Code	W.C. Code		Grade
1				
2				
3	5871	8810	Programmer II	S-09
4	5872	8810	Programmer III	S-11
5	5875	8810	Program Analyst	S-10
6	5926	8810	Supervisor of General Operations	S-12
7	5935	8810	Supervisor of Water and Sewer Accounting Operations	S-12
8				
9	6000		PARKS AND RECREATION	
10	6050	8810	Activity Coordinator	S-11
11	6100	9410	Chief of Parks and Facilities	S-14
12	6150	9410	Chief of Recreation	S-14
13	6250	9102	Community Director	S-08
14	6260	9102	Community Leader	S-06
15	6300	8810	Deputy Director	S-13
16	6370	9410	District Supervisor	S-10
17	6580	9410	Open Space Coordinator	S-11
18	6620	9410	Park Naturalist	S-08
19	6650	7720	Park Security Worker	S-05
20	6720	8810	Program Coordinator for the Handicapped	S-08
21	6810	5606	Supervisor of Maintenance	S-10
22	7000		PLANNING AND ZONING	
23	7020	8810	Planner I	S-10
24	7021	8810	Planner II	S-12
25	7022	8810	Planner III	S-14
26	7030	8810	Planning Assistant I	S-08
27	7031	8810	Planning Assistant II	S-09
28	7060	8810	Urban Design Specialist	S-14
29	7070	9410	Zoning Administrator	S-13
30	7080	9410	Zoning Inspector I	S-07
31	7081	9410	Zoning Inspector II	S-09
32	8000		PUBLIC SAFETY	

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	Job Code	W.C. Code		Grade
1				
2				
3	8001	0034	Animal Control Warden I	S-04
4	8002	0034	Animal Control Warden II	S-05
5	8003	0034	Animal Control Warden III	S-06
6	8010	8810	Central Records Administrator I	L-15
7	8011	8810	Central Records Administrator II	L-18
8	8015	8810	Central Records Clerk	L-07
9	8020	0034	Chief Animal Control Warden	S-07
10	8025	8810	Chief Deputy Sheriff	L-24
11	8030	8810	Chief Emergency Equipment Dispatcher	S-09
12	8035	7720	Steward I	L-10
13	8036	7720	Steward II	L-13
14	8040	8810	Clerk Dispatcher I	L-07
15	8041	8810	Clerk Dispatcher II	L-08
16	8150	7720	Cook	L-04
17	8161	7720	Correctional Officer I	L-07
18	8162	7720	Correctional Officer II	L-08
19	8163	7720	Correctional Officer III	L-10
20	8164	7720	Correctional Officer IV	L-13
21	8165	7720	Correctional Officer V	L-17
22	8166	7720	Correctional Officer VI	L-22
23	8167	7720	Correctional Officer VII	L-23
24	8270	7720	Deputy Sheriff I	L-08
25	8271	7720	Deputy Sheriff II	L-10
26	8272	7720	Deputy Sheriff III	L-15
27	8273	7720	Deputy Sheriff - Nurse	L-11
28	8274	7720	Deputy Sheriff IV	L-18
29	8275	7720	Deputy Sheriff V	L-20
30	8276	7720	Deputy Sheriff VI	L-22
31	8277	7720	Deputy Sheriff VII	L-23
32	8380	8810	Emergency Equipment Dispatcher I	S-06

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	Job Code	W.C. Code		Grade
1				
2				
3	8381	8810	Emergency Equipment Dispatcher II	S-07
4	8382	8810	Emergency Equipment Dispatcher III	S-08
5	8490	7720	Maintenance Supervisor I	L-10
6	8491	7720	Maintenance Supervisor II	L-13
7	8595	7720	Secretary I	L-04
8	8596	7720	Secretary II	L-07
9	8600	7720	Security Guard	L-07
10	9000		LABOR AND TRADES	
11	9005	5507	Assistant Foreman	H-09
12	9006	5507	Assistant Storekeeper	H-01
13	9010	9410	Automotive Equipment Supervisor	S-10
14	9020	8391	Automotive Mechanic I	H-09
15	9021	8391	Automotive Mechanic II	H-11
16	9025	8391	Automotive Mechanic Helper	H-06
17	9030	5507	Chauffeur - Laborer	H-05
18	9040	6217	Equipment Operator I	H-06
19	9041	6217	Equipment Operator II	H-08
20	9042	6217	Equipment Operator III	H-11
21	9045		<u>FLAG PERSON</u>	<u>H-01</u>
22	9050	9410	Foreman	H-12
23	9055		Laborer	H-02
24	9060		Laborer (W & S)	H-05
25	9064	8391	Lubrication Man <u>PERSON</u>	H-08
26	9065	9120	Maintenance Man <u>PERSON</u>	H-06
27	9066	7502	Meter Mechanic	H-06
28	9070	7580	Plant Operator I (W & S)	S-05
29	9071	7580	Plant Operator II (W & S)	S-07
30	9072	7580	Plant Operator III (W & S)	S-09
31	9080	5507	Storekeeper	H-08
32	9085	8810	Superintendent (Hwy. - W & S)	S-11

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1	Job Code	W.C. Code		Grade
2				
3	9086	9410	Superintendent Highway Construction and Drainage	S-13
4				
5	9090	7580	Superintendent Plant Operations	S-11
6	9095	9410	Supervisor Maintenance (Hwy. - W & S)	S-10
7	9096	8391	Tire Man <u>PERSON</u>	H-03
8	9098	5507	Tractor Trailer Operator	H-07
9	9099		Trades Helper	H-02
10	9100		Utility Man <u>PERSON</u>	H-10
11	9200	5507	Watchman	H-01
12	10010	9410	Building Inspector I	S-08
13	10011	9410	Building Inspector II	S-09
14	10012	9410	Building Inspector III	S-11
15	10020	9410	Chief Building Inspector	S-13
16	10025	9410	Chief Electrical Inspector	S-13
17	10045	8810	Chief Permits Clerk	S-09
18	10050	9410	Chief Plumbing Inspector	S-13
19	10055	9410	Electrical Inspector I	S-08
20	10056	9410	Electrical Inspector II	S-09
21	10057	9410	Electrical Inspector III	S-11
22	10065	8810	Permits Clerk	S-07
23	10069	8810	Plans Reviewer	S-08
24	10070	9410	Plumbing Inspector I	S-08
25	10071	9410	Plumbing Inspector II	S-09
26	10072	9410	Plumbing Inspector III	S-11
27	10650	9410	Safety Officer	S-07
28	0000		EXEMPT PERSONNEL	
29				Minimum Maximum
30	0100	8810	County Attorney	17,900 26,000
31	0150	8810	Clerk	6,900 12,400
32	0155	8810	Council Attorney	21,900 24,539

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1	Job Code	W.C. Code		Minimum	Maximum
2					
3	0200	8810	Director of Administration	20,900	28,500
4	0215	9410	Director of Civil Defense and Emergency Preparedness (Part-Time)	3,000	9,400
5					
6	0220	9410	Director of Community Services	20,000	21,500
7	0230	9410	Director of Parks and Recreation	17,900	25,400
8	0240	8810	Director of Planning	20,900	28,500
9	0245	8810	Director of Procurement	15,900	22,400
10	0250	9410	Director of Public Works	21,900	28,800
11	0300	8810	Executive Staff Director	17,500	20,400
12	0500	8810	Master in Equity	12,400	20,900
13	0600	8810	Personnel Officer	17,900	25,400
14	0700	8810	Secretary	8,900	15,800
15	0750	8810	Secretary of the Council	12,900	19,400
16	0800	8810	Treasurer	19,900	28,500
17	12000		JUDICIAL SERIES (EXEMPT)		
18	12100	8810	Assistant County Attorney (Part-Time)	10,900	19,400
19					
20	12125	8810	Assistant Hearing Examiner (Part-Time)	10,900	19,400
21					
22	12200	8810	Assistant State's Attorney (Part-Time)	10,900	19,400
23					
24	12300	8810	Zoning Hearing Examiner (Part-Time)	12,000	16,000
25					
26	12400	8810	Court Bailiff	3,900	7,453
27	12401	8810	Court Bailiff (Part-Time)	\$30.00 per day	
28	12500	8810	Court Reporter	13,900	22,867
29	12501	8810	Court Reporter (Part-Time)	4,900	12,400
30	12520	8810	Deputy County Attorney (Part-Time)	12,900	21,400
31					
32					

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1	Job Code	W.C. Code		Minimum	Maximum
2					
3	12550	8810	Deputy State's Attorney (Part-Time)	12,900	21,400
4					
5	12700	9410	Investigator-Coordinator	8,900	15,400
6	12750	8810	Jury Commissioner	8,900	15,000
7	12800	8810	Law Clerk	11,000 per year	
8	12801	8810	Law Intern (Part-Time)	\$4.20 per hour	
9	12875	8810	People's Counsel	\$36.00 per hour 17,400	
10					
11	12900	8810	Secretary (Judicial)	8,900	15,400
12	0000		EXEMPT PERSONNEL		
13				MINIMUM SALARY	MAXIMUM SALARY
14					
15	0100		COUNTY ATTORNEY	20,900	24,500
16	0150		CLERK	6,900	6,900
17	0155		COUNCIL ATTORNEY	21,900	22,534
18	0200		DIRECTOR OF ADMINISTRATION	20,900	27,000
19	0215		DIRECTOR OF CIVIL DEFENSE AND EMERGENCY PREPAREDNESS (PART-TIME)	3,000	3,000
20					
21	0220		DIRECTOR OF COMMUNITY SERVICES	19,000	20,000
22	0225		DIRECTOR OF INSPECTIONS, LICENSES AND PERMITS	20,900	22,653
23					
24	0230		DIRECTOR OF PARKS AND RECREATION	17,900	23,000
25	0240		DIRECTOR OF PLANNING	20,900	27,000
26	0245		DIRECTOR OF PROCUREMENT	17,900	21,500
27	0250		DIRECTOR OF PUBLIC WORKS	20,900	27,300
28	0300		EXECUTIVE STAFF DIRECTOR	17,900	18,900
29	0500		MASTER IN EQUITY	12,900	18,500
30	0600		PERSONNEL OFFICER	17,900	19,000
31	0650		PUBLIC INFORMATION OFFICER (PART-TIME, TEMPORARY)	6,400	6,402
32					

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	Job Code	W.C. Code	MINIMUM SALARY	MAXIMUM SALARY
1				
2				
3	0700	SECRETARY	10,000	14,100
4	0750	SECRETARY OF THE COUNCIL	12,900	17,900
5	0800	TREASURER	20,900	27,000
6	12000	JUDICIAL SERIES (EXEMPT)		
7	12100	ASSISTANT COUNTY ATTORNEY (PART-TIME)	10,900	16,900
8	12200	ASSISTANT STATE'S ATTORNEY (PART-TIME)	10,900	16,300
9				
10	12250	ASSISTANT STATE'S ATTORNEY (FULL-TIME)		17,500
11				
12	12300	ASSISTANT TO JURY COMMISSIONER		1,000
13	12350	ASSOCIATE ZONING HEARING EXAMINER (PART-TIME)		13,000
14				
15	12400	COURT BAILIFF	3,900	5,953
16	12401	COURT BAILIFF (PART-TIME)	\$30.00 PER DAY	0
17				
18	12500	COURT REPORTER	13,900	21,367
19	12501	COURT REPORTER (PART-TIME)	4,900	4,900
20	12520	DEPUTY COUNTY ATTORNEY (PART-TIME)	12,900	17,300
21	12550	DEPUTY STATE'S ATTORNEY (PART-TIME)	12,900	18,850
22	12700	INVESTIGATOR - COORDINATOR	8,900	8,900
23	12750	JURY COMMISSIONER	8,900	13,233
24	12800	LAW CLERK	9,800	\$11,000 PER YEAR
25				
26	12801	LAW INTERN (PART-TIME)	\$4.20 PER HOUR	
27	12875	PEOPLE'S COUNSEL	12,900	17,400
28	12900	SECRETARY (JUDICIAL)	8,900	13,442
29	13000	ZONING HEARING EXAMINER (PART-TIME)	12,000	14,000

30 Section 2. And Be It Further Enacted, that this Act is hereby
31 declared to be an Emergency Act, necessary for the proper
32 operation of the County Government, and it shall become law on

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AS AMENDED

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1 the date it is signed by the County Executive; however, no
2 payments or classification changes shall be made in accordance
3 with this Act until July 1, 1979.

4 EFFECTIVE: July 3, 1979
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BY THE COUNCIL

Read the third time.

Passed LSD 79-21 (July 3, 1979) (with amendments)

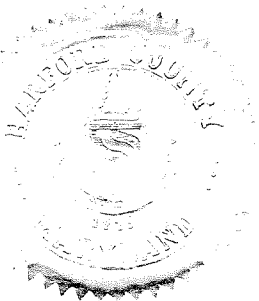
~~Failed of Passage~~

By order

Angela Markowski, Secretary

Sealed with the County Seal and presented to the County Executive
for his approval this 3rd day of July, 1979
at Nine o'clock P.M.

Angela Markowski, Secretary



BY THE EXECUTIVE

APPROVED:

Thomas J. Arrange
County Executive
Date July 3, 1979

BY THE COUNCIL

This Bill, having been approved by the Executive and returned
to the Council, becomes law on July 3, 1979.

Angela Markowski, Secretary

EFFECTIVE DATE: July 3, 1979

Rec'd & Recorded 10/10 1979 at 3:19 P.M.
HDE:libar 5 Folio 353 & examined per
H. Douglas Chilcoat, Clerk, Hartford Co.

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